

# FIT Student Senate Senator Job Description

## **Purpose of the Student Senate and Responsibilities of a FIT Student Senator:**

These responsibilities apply to all FIT Student Senator Senators regardless of title or role. The Student Senate, on behalf of the student body, shall serve as the legislative branch of the FIT Student Government Association. The Student Senate shall be responsible for:

- a. Representing the FIT student population in the capacity of an individual Senator's role and responsibilities;
- b. Maintaining and improving interrelations and collaborative concerns among faculty, administration, and students;
- c. Serving on FIT SGA Standing Committees, Faculty Senate Committees and when necessary serve on the Judicial Branch;
- d. Approving the annual initial budget allocations of the FIT Student Government Association;
- e. Nominating and selecting candidates for individual awards for the FIT Leadership Awards;

*In addition all Senators, regardless of title are responsible for the following duties:*

- a. Attend and be prepared for all Senate Meetings;
- b. Hold and serve two weekly office hours;
- c. For all Senators, participate in semesterly town hall meetings open to all FIT students
- d. For major Senators, hold at least one semesterly meeting with your department chair
- e. For non-major Senators, hold at least one semesterly meeting with a FIT staff or administrator; the appropriate FIT staff or administration shall be made in consultation with the FIT SGA Advisor.
- f. Serve on at least 2 of the FIT SGA Committees
- g. Serve on at least 1 of the FIT Faculty Senate Committees
- h. Attend all FIT SGA meetings, Student Senate Meetings, trainings and retreats related to FIT SGA.

## **Senator Eligibility:**

In addition to any requirement for eligibility for the FIT SGA, please see the FIT SGA Constitution. In order to serve as a Senator for any of the major or student populations an individual must be a member of that major or student population. In addition to being a member of that student population, individuals must have at least attended FIT for one academic semester prior to serving in the role. This does not apply to the AT LARGE Senator positions.

## **Senator Remuneration:**

Senators can receive a stipend up to \$700.00 per semester. In order to receive a stipend all members of the FIT SGA are responsible for completing, in consultation with the appropriate FIT SGA advisor, a stipend rubric. The stipend rubric will be tailored to the member's specific position on the FIT SGA. Stipend decisions and reviewed by the appropriate FIT SGA Advisor via a Stipend Meeting. Stipend decisions can be appealed to the Dean of Students or representative from Enrollment Management and Student Success.